

e2020 SUMMER SCHOOL
Seneca Valley School District

Technical Pre-Requisites:

- e2020 works best with Internet Explorer.
- The computer you use to complete your lessons must have QuickTime (<http://www.apple.com/quicktime/download/>) and Adobe Flash Player (<http://www.adobe.com/flashplayer/updates/>) installed for all aspects of the program to work correctly. Both are free downloads available at the above web addresses.
- Turn off the internet pop-up blocker.

Required Information:

- Get the following information from your teacher on the first day of class:
 - Your username and password.
 - The course title(s) as they are listed in e2020.

Logging in:

- Open Internet Explorer. Either go to www.svsd.net and select the Intermediate High School website, or go directly to www2.svsd.net/~ihs.
- Mouse over the Services button, and select e2020.
- Click on the picture beneath “Students Click Here.”
- You will receive your username and password from your teacher on the first day of class. Type that information in this window. Click Enter.
- You will be directed to your e2020 homepage.

Asking questions/communicating with your teacher:

- Always check your Email Inbox to see if your instructor has sent you any messages. This is also one area in which you may send messages to your instructor(s), requesting help.
- During class hours, you may also want to engage in chat sessions with your instructor(s) to receive help. Click on Open Chat Manager, select your teacher from the Online Chat Users list, and click Request Chat. A popup window will notify you when your instructor is ready to chat. Click OK, and the chat window will open. Type your question, and click Send. You and your teacher will be able to chat until your question is answered.
- When you are finished with your chat, be sure to click “Logout of Chat.”

Completing Classes:

- To access your class(es), click on “My Courses” or “Go to Classes.” You will see the courses available to you in the window that opens.
- To begin work, select the correct course title. Be sure to get the course title(s) from your teacher on the first day.
- The program will then direct you sequentially through the work you need to successfully complete. Click Begin. Continue to follow the on-screen prompts to complete your work.

Logging out:

- Every time you finish working, it is important to correctly log out of e2020. If you do not correctly log out, others may not be able to use the program, and you will have problems logging back in the next time you want to work.
- To correctly log out of e2020, you must click the X located ***below your name in the e2020 window***. Xing out of Internet Explorer or selecting File> Exit from the browser toolbar will not log you out of e2020. That only closes the browser.
- If you do not log out correctly, the next time you try to log in, you will see the **WARNING** window. Select Continue to log out of the previous session and begin a new one. This may cause you to lose some of the work you have already completed.